

Druid Hills High School PTO Executive Board

 **Minutes**

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| Meeting/Project Name: | DHHS Parent Teacher Organization(PTO) Executive Board Meeting |
| Date of Meeting: (MM/DD/YYYY) | 07/13/2020 | Time: | 7:30 – 8:30 p.m. EST |
| Meeting Facilitator: | Deanna MacArthur | Location: | Zoom |

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| Attendees  |
| **Name** |  |  |  |
| Deanna McArthur | Brian Patrick | Gina Hill | Andrew Schuler |
| Odette Schuler | Clevevoya Jordan | Valerie Basheda | Mark Joyner |

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| Agenda sent by Brian Patrick on 07/12/2020 |
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| 1. Vote on new volunteer board member, Gina Hill.2. Discuss virtual Red Devil Week to replace Red Devil Day. This needs planning and as already laid out by Odette's email may be a lot for the PTO to take on. The PTO plays a big role, and there's a lot we can do to help. Thanks Odette, and Akissi.3. Get a head start on Teacher Grants for the fall, bring Drew up to speed on how that works, and set a tentative schedule.  4. Update from Mr. Joyner and potential teacher liaison. |
| **Decision Points** |
| * Meeting was opened by Co-President Brian Patrick who welcomed new Board Member Co-VP Valerie Basheda
* Minutes from June 2020 Meeting were approved by board
* Board voted and approved new Board Member nominee Co-VP Gina Hill
* Treasure Update was deferred by Andrew Schuler and he will finalize the transition of treasure reports and materials from Trish Claymore (previous treasure) to update report.
* Red Devil Day: RDD committee consist of Akissi Stokes, Reader Glass, and Odette Schuler. They are planning a virtual RDD which will occur over several days prior to August 17th (dates TBD).. This will include information about online learning, DHHS Clubs, PTO Membership, and DHHS Counseling information.
* Fall Teacher Grants: Board updated treasurer on Fall Grant procedures. Board decided to give teachers 2 dates for Fall Grant submissions: September 14th and October 14th. Board decided that teachers will submit follow-up data after utilizing grant funds.
* Principal Report-Mark Joyner:

DCSB determined 1st day of school will be August 17th with 100% virtual learning.Two weeks prior DHHS will focus on schedules, Chrome Book distribution and Virtual Platform training for teachers.The goal for RDD is to highlight DHHS Clubs for students to stay connected staff and peers virtually. Teacher Liaison has been identified and Mr. Joyner will confirm.* Board agreed to meet on the 2nd Monday of each month via Zoom.
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|  **Action Items**  |
| **Action** | **Owner** | **Due Date** |
| Collect and Update Treasurer Reports  | Andrew Schuler | 7/27/2020 |
| Red Devil Day Committee will update Board on plans and assistance needed after their committee meeting on 7/17/2020. | Odette Schuler | 7/27/2020 |
| Teachers will receive email Fall Grant deadlines and be informed on follow up data submission | Mark Joyner | 8/17/2020 |
| 5. Next Meeting (if applicable) |
| Date: (MM/DD/YYYY) | August 10, 2020 | Time:  | 7:00 – 8:00 p.m. EST | Location:  | Zoom |

Submitted by: Clevevoya Jordan